The Children’s Book Council of Aust (Qld Branch) Inc

Reimbursement of Expenses for Readers Cup Coordinators

Email: qld@cbca.org.au subject: Attn Treasurer

OR Post to: The Treasurer, CBCA Qld Inc., c/- QWC, PO Box 3488, South Brisbane 4101

|  |  |
| --- | --- |
| Region |  |
| Section  | 5/6 or 7/8 or 9/10 |
| Payee Name |  |
| Email |  |
| EFT details | BSB: Account No.: |
|  | Account Name: |
| Postal address |  |
|  |  |
|  |  |
| Claimant details | Name: |
| (as above if applies)  | Address: |
| Email |  |

List costs incurred

|  |  |  |
| --- | --- | --- |
| Date | Description | Amount \*\* |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| Total |  |

Date\_\_\_\_\_\_\_\_\_\_\_\_ Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 *(Personal email will suffice)*

Please attach your receipts. Include original receipts or copies of dockets.

(These may be scanned if claim is being emailed.) Please do not send original dockets as they fade and can become separated and misplaced.

*\*\* CBCA Qld will subsidise regional competitions up to $300 (if you supply the trophies and medallions) or $200 if the trophies and medallions have been supplied by CBCA Qld.*